



# Printing Order Form

Fax: 503.763.1892 or  
Mail: 2092 Mistymorning Avenue SE, Salem, OR 97306

Your Name \_\_\_\_\_ Company \_\_\_\_\_  
 Address 1 \_\_\_\_\_ Phone \_\_\_\_\_  
 Address 2 \_\_\_\_\_ Fax \_\_\_\_\_  
 City, State Zip \_\_\_\_\_ Email \_\_\_\_\_  
 Check Enc. Yes No \_\_\_\_\_ Email Inv. Yes No \_\_\_\_\_  
 Email Files? Yes No File Names: \_\_\_\_\_

### BUSINESS CARDS – CHOOSE OPTIONS

Finish (choose one):  Matte  Glossy  
 Back Side Options (choose one):  Blank  Black & White  Color  
 Choose Qty:  250  500  1,000  1,500  2,000  2,500  5,000

TOTAL

### LETTERHEAD

Choose Qty:  10  25  50  100  250  500  1,000  1,500  2,000

TOTAL

### FLYERS – CHOOSE OPTIONS

Finishing (choose one):  Single Sided  2-Sided  
 Choose Qty:  25  50  100  250  500  1,000  1,500  2,000  2,500  5,000  10,000

TOTAL

### BROCHURES

Choose Qty:  25  50  100  250  500  1,000  1,500  2,000  2,500  5,000  10,000

TOTAL

### POSTCARDS – CHOOSE OPTIONS

Size (choose one):  Standard Size (5.4 x 4.2)  Oversized (8.5 x 5.4)  
 Back Side Options (choose one):  Blank  Black & White  Color  
 Choose Qty:  100  250  500  1,000  1,500  2,000  2,500  5,000  10,000  20,000

TOTAL

### RACK CARDS – CHOOSE OPTIONS

Back Side Options (choose one):  Blank  Black & White  Color  
 Choose Qty:  50  100  250  500  750  1,000  1,500  2,000  2,500  5,000  10,000

TOTAL

### POSTERS

Choose Qty:  1  2  3  4  5  10  20  50  100  200

TOTAL

### ENVELOPES

Size (choose one):  #10  5 x 7  6 x 9  
 Choose Qty:  100  250  500  1,000  1,500  2,000  2,500  5,000  10,000  20,000

TOTAL

### WINDOW DECALS

Size (choose one):  Small  Large  
 Choose Qty:  1  2  3  4  5  10  25  50  100  250

TOTAL

### CAR DOOR MAGNETS

Size (choose one):  Small  Large  
 Choose Qty:  1  2  4  6  8  10  12  16  20  40

TOTAL

### SMALL BUSINESS CARD SIZED MAGNETS

Choose Qty:  25  50  100  200  500  1,000  2,000  3,000  4,000  5,000

TOTAL

### LARGE MAGNETS

Choose Qty:  1  2  4  6  8  10  12  16  20  40

TOTAL

### ORDERS CANNOT BE CANCELLED ONCE YOU HAVE APPROVED YOUR PROOF

Orders with credit card payments received by 5 PM PST will be placed the same day.  
Orders with checks - checks must clear the bank before order is placed.



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### DESK CALENDARS

Choose Qty:  1  2  3  4  5  6  7  8  9  10  50  100  250

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### WALL CALENDARS

Choose Qty:  1  2  3  4  5  6  7  8  9  10  50  100  250

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### NOTE PADS

Choose Qty:  1  2  3  4  5  10  20  30  40  50  100  200

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### LAWN SIGNS

Size (choose one):  Small  Large

Choose Option (choose one):  Single Sided  2-Sided

Choose Qty:  1  2  4  6  8  10  20  30  40

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### RETURN ADDRESS LABELS

Choose Qty:  140  280  420

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### INVITATIONS

Finish (choose one):  Matte  Glossy

Back Side Option (choose one):  Blank or Black and White Back Side  Color Back Side

Size (choose one):  5.5" x 4"  4" x 8"  6" x 9"

Choose Qty:  10  50  100  250  500  750  1000  1500

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### THANK YOU CARDS

Finish (choose one):  Matte  Glossy

Format (choose one):  Flat  Folded

Back Side/Inside Option (choose one):  Blank or Black and White Back Side/Inside  Color Back Side/Inside

Choose Qty:  10  50  100  250  500  1000  2500  5000  10000  20000

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

### NOTE CARDS

Finish (choose one):  Matte  Glossy

Format (choose one):  Flat  Folded

Back Side/Inside Option (choose one):  Blank or Black and White Back Side/Inside  Color Back Side/Inside

Choose Qty:  10  50  100  250  500  1000  2500  5000  10000  20000

\_\_\_\_\_  
**TOTAL**  
\_\_\_\_\_

**ORDER TOTAL \$** \_\_\_\_\_

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